



COMPLIANCE AUDIT BOOKING FORM

Operator name	
Contact phone number	
Contact name	
Contact email address	

Address of the operating centre where the audit is required:
Is this operating centre involved in ADR operations? Y / N If yes please give details:
Number of vehicles and trailers based at Operating centre:
Vehicles =
Trailers =
Operator's Licence number for this centre:

Site Requirements

Does the auditor require a site Induction prior to the audit Y / N
If Yes please provide details:
Is the auditor required to wear any PPE whilst on site Y / N
If Yes please provide details:

Pricing Information

Fleet size 1-5 vehicles	£550
Fleet size 6-11 vehicles	£625
Fleet size 12-20 vehicles	£695
Fleet size 21+ vehicles	£895



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We also charge a 60p per mile travel charge fee from our base in Essex SS8 to the audit address and if required a hotel overnight stay charge (normally £70 depending on location)

Payment Method

<input type="checkbox"/>	Please invoice using these details
PO Number	
Invoice Address	
Instructions	

<input type="checkbox"/>	Please contact us to take Credit / Debit card details on the number below
Phone Number	

Agreed Audit Date & Time (Leave blank if TBC)	
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This audit should not be used to satisfy either Traffic Commissioner or Public Inquiry requirements.

Audit Cancellations and date changes

The fee for a prebooked compliance audit if cancelled will be fully refunded providing 72 hours' notice is given from the agreed audit date/time taking place. If less than 72 hours cancellation notice is given, then 50% shall be refunded. To cancel please email: enquires@transportoperatorcompliance.co.uk or call 07498 246 626

There shall be no charge for customers wishing to change the date of the audit providing 72 hours' notice is given from the agreed audit date/time taking place. If less than 72 hours' notice is given, then a 20% charge will apply.

Declaration

I, the undersigned, declare that the information contained in this booking form is correct. I declare I am authorised to sign this statement on behalf of the company.

Signed Date

Name Position

When Complete, please scan and email the completed form to enquiries@transportoperatorcompliance.co.uk

www.transportoperatorcompliance.co.uk

Call: 07498 246 626

Email: enquiries@transportoperatorcompliance.co.uk